

PA CareerLink® Connection



Pennsylvania CareerLink

DELAWARE COUNTY

Greetings!

Welcome to the January edition of the PA CareerLink® Connection. The staff at PA CareerLink® Delaware County would like to keep you informed of events and services at our locations in Delaware County. We would also like to share some job searching tips and strategies. We hope you find this information helpful while you continue your job search.

New Year, New Resume

How realistic are your New Year's resolutions? If, like most people, your goals are a bit fuzzy and not easily achievable, you're not exactly setting yourself up for success. Instead, try using the "**S.M.A.R.T. goals**" strategy to formulate your resolutions. Test your goals to see if they meet the following criteria:

S= Specific
M= Measurable
A= Attainable
R= Realistic
T= Timely

So a good example of a S.M.A.R.T. goal would be "to apply for five jobs this week." Or to "rewrite my resume in two weeks."

Why not start the new year with a new resume?

PACareerLink® at Delaware County Community College offers two resume writing workshops to address your particular needs. If you have never written a resume, or have not written one in over ten years, start with "**Resume I - The Basics**," in which you will learn the standard format widely accepted by today's HR reps and hiring managers. If you feel confident with the basic elements, but feel that your resume needs some razzle dazzle, you may want to register for our "**Resume II - Self Marketing**," which will concentrate on your "Professional Summary" statement and a strategic use of keywords. To reserve a seat for either workshop, please call 610-723-1220.

If you'd prefer a more hands-on approach to basic resume writing, you may want to check out the "**Resume Writing Workshop**" at our Chester location. Just be sure you're comfortable with MS Word before signing up! To register, call 610-447-3350.

Recruitment Opportunity

Desired by many. Earned by few.

The Philadelphia Police Department wants You!

"When we are no longer able to change a situation, we are challenged to change ourselves."
Victor Frankl


CWDS

[Sign up for CWDS](#)



Commonwealth Workforce
Development System

[More about PA CareerLink® at Delaware County](#)

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Useful Links

[Commonwealth Workforce Development System](#)

[PA State Civil Service Commission](#)

[PA Unemployment Compensation](#)

Veterans Information

The **TRIO Veterans Upward Bound (VUB) Program** at the **University of Pennsylvania** is a FREE, non-credited, non-profit, pre-college program federally funded with a grant from the U.S. Department of Education. The primary goal of TRIO VUB is to prepare eligible veterans to enter college. The program includes intensive pre-college classes and career and financial aid counseling. For more information, call 215-898-6892 or click [here](#).

Tax Preparation Assistance

If you made less than \$50,000

For a career with *Honor, Service, Integrity*

Enrollment begins on January 9, 2012 and goes through March 16, 2012.

Out of town applicants are encouraged to apply.

For more information [CLICK HERE](#).

If you have any questions, please contact the
Police Department Recruiting Unit: 215-683-COPS (2677)

Regional Career Fairs

New Jersey South Job Fair

Thursday, January 26, 2012, 11AM - 2PM
Holiday Inn-Cherry Hill
2175 West Marlton Pike
Cherry Hill, NJ 08002
<http://philly.localhires.com>

Job Fair of Philadelphia

Tuesday, January 31, 2012, 10AM - 1PM
Doubletree Guest Suites Hotel
640 West Germantown Pike
Plymouth Meeting, PA 19462
<http://www.catalystcareergroup.com>

Philadelphia Job Fair

Tuesday, March 6, 2012, 11AM - 2PM
The CHF Conference Center
315 Chestnut Street
Philadelphia, PA 19106
<http://www.coasttocoastcareerfairst.com>

We would like to hear about your job search success. Please respond to this e-mail to share with us helpful tips that you have learned through your job search.

Sincerely,

The PA CareerLink® Delaware County Staff

Auxiliary aids/services are available upon request to individuals with disabilities.
Equal Opportunity Employer Program.

*PACareerLink® is not responsible for content on linked sites.
Please make sure your internet security is up to date.*

in 2011, you are likely eligible for **PathWays PA's Volunteer Income Tax Assistance (VITA)** program. **VITA** helps return thousands of dollars into the community every year and provides free income tax preparation services to those that need it most.

To schedule your appointment, call **PathWays PA** at 610-543-5022!